

Incident Response Plan Checklist

A checklist of key components for your Cybersecurity Incident Response Plan.

| Element | Action/Detail | Status | |
|----------------------------------|---|--------|----|
| BEFORE AN INCIDENT OCCURS | | | |
| Asset Discovery | Know what assets we must protect. Conduct an asset discovery scan and identify mission-critical data and IT assets. | Yes | No |
| Risk Assessment | Conduct a compromise/risk assessment to identify likely risks and prioritize areas of concern. Understand the potential impact of a cybersecurity incident. | Yes | No |
| Response Team | Identify the key members of the response team and their backups (internal and external) and ensure that they know their roles and responsibilities. | Yes | No |
| Authority | Appoint an IR leader. Define when to activate the plan and establish authority to take actions, such as shutting down resources and notifying law enforcement. | Yes | No |
| Stakeholders | Identify stakeholders who must be notified and kept apprised throughout the incident response operation. Stakeholders can be external as well as internal. | Yes | No |
| Communications | Establish clear plan: who must be notified and when. Regulatory requirements may dictate mandatory notices. Define PR plan to keep external parties informed. | Yes | No |
| External Contacts | Secure cyber insurance, if needed. Arrange IR contracts in advance if you lack sufficient internal resources. Establish when to enlist support if an incident occurs. | Yes | No |
| Test Your IR Plan | Test IR plan regularly via tabletop exercises, simulations, or actual incidents. Run scenarios based on risk assessment. Update IR plan to reflect lessons learned. | Yes | No |
| Business Continuity | Coordinate IR plan with business continuity plan to ensure operational disruption caused by a cyber incident is addressed consistently with the continuity plan. | Yes | No |
| Training and Tools | Ensure your incident response team has the necessary training and tools to properly respond to security events and perform their designated roles. | Yes | No |
| Executive Participation | Get executive buy-in and approval of the plan. | Yes | No |
| Contact List | Keep an updated contact list of all IR plan participants and designated backups. ID alternate means of communication in the event that email, VoIP, etc. are down. | Yes | No |

| Element | Action/Detail | Status | |
|-----------------------------------|--|--------|----|
| DURING A SECURITY INCIDENT | | | |
| Containment / Eradication | Establish effective means to isolate and contain incident to minimize damage. Eradicate residual artifacts to restore system(s) to an operable, secure state. | Yes | No |
| Incident Event Log | Keep an incident event log to track and review pertinent information, such as how the incident was identified, assets affected, business operations impact, etc. | Yes | No |
| Forensic Evidence | Capture and preserve forensic evidence to determine scope of impact and how incident evolved. Evidence may be needed if criminal prosecution is warranted. | Yes | No |
| AFTER INCIDENT RESOLUTION | | | |
| Post Incident Evaluation | Following an incident, conduct a thorough review to determine what went well and what didn't. Update the incident response plan to reflect lessons learned. | Yes | No |

NEED HELP CREATING AN IR PLAN?

Email sales@infocyte.com to contact an incident response expert and we'll help you build an IR plan for your organization.



ABOUT INFOCYTE

Developed by former U.S. Air Force cybersecurity officers, Infocyte's forensics-based threat detection and incident response platform discovers the post-compromise activity of hidden cyber attackers and malware that have bypassed other defenses. The company's unique approach to security reduces attacker dwell time to help organizations and independent assessors defend networks and critical information.

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